# National Yunlin University of Science and Technology Graduate School of Design Master's Program Study Guidelines

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## Year of Study and Required Courses (Courses for Undergraduate Students Included)

I. The year of study should be limited to the range of 1 to 4 year(s). The minimum requirement for the graduation credit is 36. Among all the required graduation credits, at least 16 credits are required courses (6 credits of Thesis) and 20 credits are elective courses.

II. In the first academic year after admission, the graduate students should study for at least 7 credits and with maximum 18 credits in each semester.

III. Graduate students who have studied in our program for more than 1 semester and with excellent performance that evaluated as outstanding by the institute affair councils could apply for directly studying for doctor degree according to the provision of "Working Guideline for Students Who Apply for Directly Studying for Doctor Degree in Graduate School of Design in National Yunlin University of Science and Technology" and "Enforcement Regulations for Students Who Apply for Directly Studying for Doctor Degree in Graduate School of Design in National Yunlin University of Science and Technology".

IV. The courses taken by a student in each semester in our program should be confirmed after receiving the consent from his/her advisor. If a student still has not chosen his/her advisor, the courses taken by this student should be confirmed after the receiving the consent from Graduate Chair.

V. Among all the credits, 6 credits of two elective courses could be any courses that approved by the advisor for research purpose (If a student has not chosen his/her advisor, the courses shall be approved by Graduate Chair). The courses approved by his/her advisor or Graduate Chair can be counted as graduate credits.

VI. Graduate students who are not graduated from a design-related department must study spindle courses for 1 academic year and 2 related elective courses (at least 5 credits) designated by his/her advisor before graduation. Nevertheless, the credits of the courses cannot be counted as graduate credits. Students who have completed relevant courses or passed qualifying certificate exams may apply before the midterm exam of the first semester of the first academic year. (Those who hold a Class A (advanced-level) technician certificate may waive two elective courses, while those with a Class B (intermediate-level) certificate may waive one elective course.) Upon approval by the departmental affairs meeting, course requirements may be reduced accordingly; however, core courses are not eligible for exemption.

## Instructions for Theses or Creative Works

VII. Graduate students in our program should choose his/her advisor before the end of the 1st semester of the 1st academic year of the year of study. And the content of the academic master thesis or the technique report on the innovation practices must be related to the design fields of multiple cultures or the integration of design.

VIII. Graduate students in our program could choose one of the full-time faculty members of Graduate School of Design, NYUST, to be the advisor. It could be allowed for a student to choose a full-time assistant professor or higher (inclusive) in other departments in our college as his/her co-advisor upon approval by the Institute Affair Council. If there is a special reason, with the consent of the Institute Affair Council, an assistant professor or higher (inclusive) who has a course in the Institute may be selected as an advisor.

IX. Graduate students in our program should complete the application for a thesis or a technique report on innovation practices to the Proposal Committee (consisting of the advisor and one more teacher) for examination one semester prior to the degree examination. The content must have a certain degree of completion (e.g., preliminary result results for an academic thesis; sketches for a technique report on innovation practices), and students must also publicly present their preliminary results of their thesis or creation of their works and complete a qualifying examination, and those who pass the qualifying examination may apply for the oral examination of the thesis. Students who pass the thesis oral examination and have the required number of credits will receive a Master's degree from the Institute.

X. If a graduate student needs to change his/her advisor owing to special reasons, he/she should fill out the "Application Documents for Changing Advisor" and send it to the Institute Office for further sorting after the consent of the original advisor, the new advisor, and the person in charge in our program. The Institute Office will make a photocopy and send it to the Curriculum and Teaching Division for record. If a student applies for changing his/her advisor,

    After approved by the original advisor, new advisor, and the person in charge in our program, the application could be sent to institute office for further integration. Institute office would copy 1 manuscript and send it to the course and teaching group for reference. When a student applies for changing his/her advisor, it is regarded as a resubmission of the application for his/her thesis/technique report.

## Master's Degree Examination

XI. Graduate students in our program who meet the following requirements are eligible to apply for the Master's degree examination:

  i. Complete all the required courses and credits in our program.
  ii. Meet at least one of the stipulated verifications for language proficiency in our program.
  iii. Meet the requirements stipulated in the "Enforcement Regulations for Academic Thesis/ Enforcement Regulations for Technique Reports of Innovation Practices" in our program.

XII. The highest score is 100 and scores higher than 70 are regarded as passing the examination. Students who fail in the examination and not exceed the limit of study year could apply for the re-examination. Re-examination could only be applied for once. If a student scores 70 or more in a re-examination, his/her score will be counted as 70.

XIII. The regulations about the Master's degree examination could be found in the "Regulations for Graduate Students to Undergo Degree Examination in the Graduate School of Design of National Yunlin University of Science and Technology" and the "Enforcement Regulation of Master Degree Examination". Students should submit the electronic file and the paper copy of the final version of the thesis before the completion of graduation procedures (students are required to submit two additional paper copies to the Institute for collection).

XIV. If there is any plagiarism or fraud found in the investigation is confirmed, the grade of the Master's degree examination will be counted as 0. If the degree gas been granted, the degree will be revoked and the issued degree certificate shall be returned. If there is any violation of other laws and regulations, the student shall be punished in accordance with the relevant laws and regulations.

XV. If a graduate student who has applied for a degree examination is unable to complete the degree examination within the semester, he/she should report this condition to the Institute to withdraw the application for the degree examination before the end of the semester as stipulated in the university calendar. If a student fails to withdraw or take the examination before the deadline, he/she will be regarded as "failed" in this examination.

XVI. Students who pass the Master's degree examination will be granted a Master's degree (Master of Design) by the University in accordance with the Degree Conferral Law. The graduation grade of the Master's degree includes the average grade of all the courses taken in the Master's program and the grade of the degree examination.

XVII. The graduate students in our program shall be withdrawn from the Institute if he/she has any of the following circumstances:

i. Failure to complete the required courses or examination requirements within the stipulated period of study.
ii. Failure to pass the degree examination and failure to meet the requirements of re-examination, or failure to pass the re-examination.

## Others

XVIII. If there is any undescribed matter in the Requirements, it may be discussed and resolved in an Institute Affair Council.

XIX. The Requirements shall be implemented after the approval of the Institute Affair Council, and the same shall apply to the amendment.

(There are total 19 items in the Requirements. The following are blank.)